

From: [Doretha Christian](#)
To: [Buddy Parr](#)
Bcc: [Gary Moore](#)
Subject: Request Establishment for 2 new special accounts for Falcon Refinery Site;SSID #MC
Date: 07/16/2004 01:03 PM
Signed by: CN=Doretha Christian/OU=R6/O=USEPA/C=US

Buddy:

Please review and forward to Milbeck and Spelman upon approval.

This request is for two new special accounts to be established using the one SSID #MC. The first one for the Removal Action AOC (06-04-04) should be for \$120,078.52. The second one for the RI/FS AOC (06-05-04) should be for \$100,000.00. The money will be used for payment of future response costs and oversight costs in connection with the performance of the orders.

The accounting number hierarchy option budget org field will be used to track the second special account using the 2-digit Operable Unit (OU) field as the tracking mechanism. The OU field will be used only to designate the distinction between the two and does not represent a separate OU. Both payments have been received and the accounts should be set up as soon as possible. Below is the account categories to reflect the disbursement estimates:

Falcon Refinery Site Special Account #1 (Removal) - 06MC01

Total Budget Amount \$120,078.52

Salary \$ 80,078.52
Travel \$ 39,900.00
Program Expense \$ 100.00

Also please enter the following accounting strings into the Integrated Financial Management System (IFMS) and the Electronic Timesheet (ETS).

FY	APPR	RPIO	BUDGET	PROGRAM	SITE	% SPLIT FOR
CODE		ORG CODE	ELEMENT	PROJECT		BOC'S 10 & 28
04	TR2	06L	302DC6C	06MC01		95%
04	TR2	06L	302EC7C	06MC01		5%

Action codes: BB, LT, JU, NG, NS, PC, PS, RV

Falcon Refinery Site Special Account #2 (RI/FS) - 06MC

Total Budget Amount \$100,000.00

Salary \$ 35,000.00
Travel \$ 24,900.00
Grants \$ 20,000.00
IAG's \$ 20,000.00
Program Expense \$ 100.00

Also please enter the following accounting strings into the Integrated Financial



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Management System (IFMS) and the Electronic Timesheet (ETS).

FY	APPR	RPIO	BUDGET	PROGRAM	SITE	% SPLIT FOR
CODE		ORG CODE	ELEMENT	PROJECT		BOC'S 10 & 28

04	TR2	06L	302DD2C	06MC	95%
04	TR2	06L	302EC7C	06MC	5%

Action codes: BD, LT, JU, NG, NS, PC, PS, RA, RS

For ETS and IFMS purposes, please make both effective June 9, 2004, the effective date of the orders. Please contact Doretha Christian at x6734 if you have any questions and to assure that these accounts are adequately established. Discussions were held with Connie Ely in Cincinnati advising us to use this mechanism to track the 2 separate special accounts with the SSID number, in lieu of establishing a new and separate SSID #.

Thanks.

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